



The Coolest Celebration on Earth

The Saint Paul Winter Carnival is a 11-day celebration of Saint Paul's unique history and traditions. The 135th Anniversary of the Winter Carnival will run Thursday, January 28 – Sunday, February 7, 2021. During this time, Rice Park, neighboring Landmark Plaza, and Landmark Center in downtown Saint Paul will feature glistening ice sculptures, live entertainment, and fun activities for all! Most events are free/low cost to attendees.

Frozen Family Fun Night Coordinator

About: The Frozen Family Fun Night Coordinator is responsible for organizing and planning an evening of family-friendly activities during the week of Winter Carnival. Previous activities have included ice skating performances, princess appearances, foam archery practice, and family-friendly vendors. This event is free to attendees.

Duties include:

- Reaching out to vendors, organizations, and performers to request their attendance at the event
- Coordinating and brainstorming new activities for the event
- Helping Winter Carnival promote event
- Assisting with day-of operations

Skills Desired:

- Organization
- Communication – must be willing to contact performers, vendors and organizations
- Event planning – knowledge of how events work
- Experience working with children or coordinating activities for children is a plus

Benefits:

- Gain and further develop leadership, event planning, and communication skills
- Connect with a network of volunteers from all over the Twin Cities
- Give back to one of Saint Paul's oldest and most beloved traditions

Position Timeline:

- September – first monthly committee meeting & begin coordinating event activities
- October -2nd monthly committee meeting & continue planning event activities
- November – 3rd committee meeting, finalize event details, and begin promotion
- December – 4th committee meeting
- Early January – 5th committee meeting & promotion
- During Winter Carnival – be available on event day to assist with event

Time Commitment: Must be willing to attend monthly festival committee meetings and be available during Frozen Family Fun Night. Commitment of 1-2 hours per week September - December, 2-3 hours per week January - Winter Carnival, and 3.5 hours during event day.

If interested, please contact info@spfhf.org for more information.