



The Coolest Celebration on Earth

The Saint Paul Winter Carnival is a 11-day celebration of Saint Paul's unique history and traditions. The 135th Anniversary of the Winter Carnival will run Thursday, January 28 – Sunday, February 7, 2021. During this time, Rice Park, neighboring Landmark Plaza, and Landmark Center in downtown Saint Paul will feature glistening ice sculptures, live entertainment, and fun activities for all! Most events are free/low cost to attendees.

Puzzle Contest Coordinator

About: The Puzzle Contest Coordinator is responsible for overseeing our annual Puzzle Contest, the largest jigsaw puzzle contest in the nation. The Puzzle Contest occurs on the first Saturday of Winter Carnival. Adult and family divisions, consisting of 4-member teams, try to compete to see which team can complete their puzzle first. The puzzle, which is never been seen before, is specifically designed each year for Winter Carnival.

Duties include:

- Monitoring team registration
- Solicitating businesses for donations to be used as contest prizes
- Prepping puzzle bags prior to event
- Bringing forth new ideas on event logistics/setup

Skills Desired:

- Organization
- Communication – must be willing to solicit businesses for prizes
- Event management – knowledge of how events work
- Microsoft Excel – ability to oversee team registration within a spreadsheet

Benefits:

- Gain and further develop leadership, event planning, and communication skills
- Connect with a network of volunteers from all over the Twin Cities
- Give back to one of Saint Paul's oldest and most beloved traditions

Position Timeline:

- September – first monthly committee meeting
- October -2nd monthly committee meeting & registration opens
- November – 3rd committee meeting & reaching out to businesses
- December – 4th committee meeting
- Early January – 5th committee meeting & finalize event registration
- During Winter Carnival – be available on event day to assist with event

Time Commitment: Must be willing to attend monthly festival committee meetings and be available on event day. Commitment of 1-2 hours per week September - December, 2-3 hours per week January - Winter Carnival, and 8 hours during the Puzzle Contest.

If interested, please contact info@spfhf.org for more information.